

Withdrawal Request Form

Withdrawal occurs when a student drops all of the classes in a term or withdraws from the university after classes have begun, or is not returning to the university after a leave of absence. The final day to withdraw from the term is the last day of class. Refer to the [Academic Calendar](#) for specific dates regarding withdrawal deadlines. University withdrawal requires reapplication and readmission to the university.

Withdrawal requests conform to sections [4.8.3](#) and [4.8.8.2](#) of the [Student Handbook](#), where you can find additional information regarding withdrawals as they pertain to the grade policy.

Upon completion, submit this form to the Office of the Registrar Health Campus at registrar.health@ou.edu

STUDENT INFORMATION

Student's Name (Last, First, Middle)	Student ID	Withdrawal Type: Term Withdrawal - Must attach a Leave of Absence if required University Withdrawal Administrative Withdrawal - Student is involuntarily withdrawn due to academic, disciplinary, attendance, or financial reason.
College	Program	
Withdrawal Term	Reason for Withdrawal	

WITHDRAWAL COURSES

Class Nbr (5 digits)	Subject	Catalog # (4 digits)	Section # (3 digits)	Total Hours/ Units	Course Title	*Instructor Signature	Grade
							W No Grade F Other ____
							W No Grade F Other ____
							W No Grade F Other ____
							W No Grade F Other ____
							W No Grade F Other ____

* Refer to the Academic Calendar for the instructor signature deadline.
Additional rows are provided on the back of this form.

AUTHORIZATION

I understand that even though I am withdrawing from the University of Oklahoma Health Campus I am responsible for all outstanding financial obligations to the University. _____ Student Initials I understand that it is in my best interest to contact my Financial Aid advisor to discuss the financial implications of my withdrawal. _____ Student Initials _____ Student Signature _____ Date (NOT REQUIRED FOR ADMINISTRATIVE WITHDRAWAL)	_____ Last Date of Attendance I affirm the last date of attendance has been verified by the college designee. _____ Advisor Initials _____ Advisor or Designee Signature _____ Date (REQUIRED)
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College Dean or Designee Signature	Date
Financial Aid Signature	Date
Bursar Signature	Date

ADMINISTRATIVE USE ONLY

Processed By	Date	Comments
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WITHDRAWAL COURSES (CONTINUED)[illegible]