Release Directory Hold

A request to remove a directory information hold results in the following:

- Information can be released to you or any other person(s) on the telephone or via email. OU may acknowledge you are a current or prior student. (This includes attendance, withdrawal, or graduation information).
- Enrollment and degree awarded inquiries from third parties, including potential employers, tribal organizations, outside scholarship providers, and insurance companies, may receive a confirmation of enrollment, or graduation.
- Student name/address/email address will be placed in the OU online web directory.
- A request to remove the directory information hold is in effect permanently, even if the student is no longer enrolled, and can only be reinstated by the student in writing.

☐ I request that my Student Directory Information Hold be removed and allow the information to be published or released.

STUDENT INFORMATION

Student Name (Last, First, Middle)	Student ID	Date	Student Signature

Please download and email this form to the Office of the Registrar at **registrar.health@ou.edu**

CONTACT US

Office of the Registrar
G. Rainey Williams Pavilion
920 Stanton L. Young Blvd., STE 2450
Oklahoma City, OK 73104-5036

Phone: (405) 271-2447

Email: **registrar.health@ou.edu**

ADMINISTRATIVE USE ONLY

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