

F-1 Student Withdrawal Request

International Student Services
Office of Admissions and Records

F-1 students must receive DSO permission prior to withdrawing from all of their coursework. Students who receive DSO authorization will have a 15 day grace period prior to departing the U.S. Students who withdraw without prior DSO authorization will immediately be considered out-of-status and will receive no grace period. They must leave the U.S. immediately.

Student Information

Family Name: _____ First Name: _____
HSC ID#: _____ SEVIS #: _____
E-mail Address: _____ Phone Number: _____
Academic Program: _____
Academic Advisor: _____

Withdrawal Information

Date of planned withdrawal: _____ Date of departure from the U.S.: _____
Are you employed on campus: No Yes - Department: _____
Reason for withdrawal: _____

Student Certification

I have discussed my decision with an International Student Advisor, and I understand the following:

1. This form is to obtain DSO authorization only. I must also complete the University Withdrawal Procedures with my department.
2. Submission of this form will result in the immediate termination of my SEVIS record for "Authorized Early Withdrawal" and my status as an F-1 student will cease.
3. Beginning immediately, I will have a 15 day grace period, during which to prepare for departure. I understand that immigration regulations do not allow me to apply for a change of status or transfer to another institution during that grace period.
4. If I decide to return to the U.S. to resume study I will need to re-enter on a new SEVIS record, pay the I-901 fee again, and I will lose all time accumulated toward the one-year requirement for certain employment authorization purposes.

Signature of Student: _____ Date: _____

For Office Use Only

Advisement Date: _____ Termination Date: _____
Designated School Official (DSO) Signature: _____
Notes: _____

