



Optional Practical Training Employer/Personnel Update

International Student Services
Office of Admissions and Records

Code of Federal Regulations, Title 8, Sections 214.2(f)(10) to (f)(13) requires students to report any change of name, address, or employment/unemployment changes to a DSO during their OPT training.

STUDENT INFORMATION UPDATE

Family Name: _____ First Name: _____

HSC ID#: _____ Phone Number: _____

Email Address: _____ Today's Date: _____

Home Address: _____ City: _____ State: _____ Zip: _____

Provide verification of change of visa status (I-797 Notice of Action from USCIS or legal document)

Is there a change of Visa, Name, Employment, Unemployment, or Address? Yes ___ No ___

EMPLOYMENT UPDATE

Employer/Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

OPT ___ Pre OPT ___ STEM ___ Full-Time ___ Part-Time ___ Volunteer ___

Related course work comment requirement: Job duties related to your degree field of study:

Supervisor: _____ Telephone #: _____ Email: _____

Student Job Title: _____ Start Date: _____ End Date: _____

SECOND EMPLOYMENT UPDATE

Employer/Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

OPT ___ Pre OPT ___ STEM ___ Full-Time ___ Part-Time ___ Volunteer ___

Related course work comment requirement: Job duties related to your degree field of study:

Supervisor: _____ Telephone #: _____ Email: _____

Student Job Title: _____ Start Date: _____ End Date: _____