

Letter Request

International Student Services
Office of Admissions and Records

Please allow 3-5 days for processing. If you are out of status, your request will not be processed until your reinstatement application has been approved by the USCIS.

Student Information

Family Name: _____ First Name: _____
HSC ID#: _____ Phone Number: _____
E-mail address: _____ Major: _____
Degree: B.S. ___ M.S. ___ Ph.D. ___ Professional ___
Signature of Applicant: _____ Date: _____

Type of Letter Request

- Full-Time for GRA
 Invitation Letter for Family
 Other

Complete the following for invitation letter requests:

Invitation for graduation? Yes / No Graduation Date: _____

Visa Type: B2 Other: _____

Length of stay (1 month to 6 months) _____ Separate letters for each person? Yes / No

Invitee Information

Family Name	First Name	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____

Invitee Address

If invitees live at separate addresses, please complete a separate request for each

